

**Open Report on behalf of Pete Moore,
Executive Director Resources & Community Safety**

Report to:	Audit Committee
Date:	21 March 2011
Subject:	Audit Committee Work Plan

Summary:

This report provides the Committee with information on progress on agreed actions and its work plan up to September 2011.

Recommendation(s):

To review the progress of agreed actions in Appendix A, and

To review the work plan set out in Appendix B and identify any changes.

Background

- 1.1 An agreed action plan has been pulled together to help the Committee keep track of actions agreed during meetings or workshops (see Appendix A).
- 1.2 A work plan has based on the core activities of the Committee as set out in its terms of reference and best practice (see Appendix B).

Conclusion

- 2.1 The work plan helps the Committee monitor its work programme and keep track of areas it requires further work and / or assurance.

Consultation

a) Policy Proofing Actions Required

Not applicable

Appendices

These are listed below and attached at the back of the report

Appendix A	Agreed Actions
Appendix B	Work Plan to September 2011

Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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